

**BRCC Board Meeting Minutes
For December 19, 2011**

Present: Jill and Ray L'Esperance, Rodger Garfinkle, Pamela Drake, Paul Kamen, Katrine Thomas, and Judy Lee

Absent: Phyllis Ritchie

Approval of Minutes: Minutes for the November 2011 meeting were already approved on-line and sent out to the membership

Board member reports

- I. Membership-Pamela: There are 35 women and 19 men coming regularly to winter practices. There is only 1 member up for renewal in Jan and Feb. T-shirt sales provided \$370 income for Dragonmax. Funds were passed through BRCC so Ray will give those funds to Linda Lee. Cost of shirt ranged \$9-\$10 depending on sizes and price charged was \$15/shirt so profit was \$5-\$6/shirt.

II. Treasurer-Ray

Financial Report

- Cash on hand 12/19/11	
• Checking balance	\$5,529.87
• Savings acct	<u>\$605.81</u>
• Total Cash	\$6,135.68
- Reimbursements/Pending Reimbursements & Payments	
• Paul - motor repair	\$217.00
• Partial payment made to Berkeley Marine Center	\$3,000.00
• Grant - supplies	\$25.98
• Katrine - supplies/materials	\$604.00
• Balance due - Berkeley Marine center	<u>\$1,651.15</u>
• Total already obligated	\$5,498.13

San Leandro High school Treasure Island fee was subsidized 50% by BRCC. San Leandro owed \$370 to BRCC but they have not paid this yet.

III. Competition Director: Rodger. No report for this meeting

IV. Vice-President (steering and safety issues) -Paul

Steering items:

Paul provided list of all certified steerspersons regardless current member or not. No list of pending trainees until taken written test however Eric S, Phyllis, and Alejandro have been practicing.

Outside marina steering:

- Open water certification for steering is based on knowledge of the bay and weather conditions, and overall sailing, steering, and capsize experience. There are four steerspersons currently qualified to steer outside the marina up to 500 yards from shore (or more if conditions good), Paul, Rodger, Warren, and . Ray is in the queue for open water certification and will work with Paul for specifics.

- Limited steering outside the marina (no more than 100 yards from shore and without one of the above mentioned four steerspersons being close at hand) may be given based on experience and passing an additional written test. Grant now has limited certification to steer outside the marina.

Outrigger, kayak and canoe training to use: Paul indicated no specific training to be given. Individuals must be responsible for knowing how to handle the small crafts. Must go through Paul, Dave A and Gary to be approved for using small craft. If using small craft during a team practice (inside the marina), approval not an issue as you will be near the dragonboats. However, when alone should go over some elements of use and safety with one of the above people before taking the boats out.

Recommended not to use small crafts in the dark since there is currently not a safe way to be noticed without lights.

Board Vote: Paul made a motion to add Gary to the list of who can show people how to use small crafts. Motion seconded by Rodger. Board voted to approve.

V. Fleet Captain-Katrine

Restoration of the Max Dragonboat: Commendations on an excellent job on restoration of our dragonboat.

Total cost = \$5577.41; Budget approved by board was \$3000.00. The restoration was \$2577.41 over budget. BRCC has \$500 worth of tools and supplies left for future projects.

Gary has been paid for the seats (supplies and wood).

Marine center has been paid \$3000. A balance of \$1651.15 is still due.

Katrine is due a reimbursement of \$602.40

Katrine would like to take the other dragonboat (Ruby) out of water in Feb/Mar for new bottom paint. Cost will be approx. \$1000. This maintenance may be postponed a few months depending on funds..

Concern raised that we must keep within agreed budget on future projects since we are using membership money and must show accountability.

There was discussion for offsetting additional money spent on the boat restoration. **Katrine will ask BRCC members for an end of year tax donation to help with this added expense.**

New boat possibility in the future: Rodger to inquire from JLAC if there is a dragon boat for sale for restoration sometime in 2012 when funds are available.

Committee Reports:

I. Community Outreach-Judy not prepared to report out as director for this meeting.

Asked about KP Dragons being part of BRCC umbrella and Rodger mentioned he had reached out to Jihun of KP but got no response.

II. Fundraising: Phyllis not present. No report for this meeting

Items Discussed:

I. Penn Yan boat: As agreed on in the previous meeting, the Board members had an extended discussion on the future of Penn Yan. Originally, 12 people donated purchase the boat plus trailer and to make initial needed repairs. The purpose of boat was for an outreach program for youth fishing trips or even senior citizen rides as a part of our community service program. The capacity of boat is 6 kids and 4 adults. The question of whether the Penn Yan could fulfill that role in the future given the high cost of operation and competition for volunteers was discussed extensively. At the last Board mtg, Warren was authorized to rent a diver to look at motor and diagnose the current problem. The cost of the diver was too high, so he reached under the boat and felt that the strut was loose. This repair would require a haul out, costing \$700 to \$1000. Another expense is \$350/yr for Insurance. Board decided not to go forward with more repairs on the boat. It was decided by the board to discontinue any plans of use at this time and to no longer keep the boat. **Jill will send letter to the 12 donors and ask if they would like the boat back and will ask for response in 30 days. If the original buyers don't want the boat then Ray will take the lead to place the boat for sale "AS IS". Asking price \$3000 however no less than \$2500 with trailer. Motion made by Rodger and second by Pamela. Board approved.** Ray has been authorized to spend \$50 for advertising as needed. If BRCC is able to sell the boat, it can offer the 12 buyers their portion of proceeds of the sale back to them. If not sold in 6 months, board to reconsider fixing boat. If repaired, Rodger thinks the boat has potential as a chase boat if we were to sponsor a race in the basin. Also potential for long trips along side the dragon boats. Penn Yan has also been used as extra storage.

II. Annual Membership Meeting planned for Jan 14, 2012 (Bylaws indicate 2nd Saturday of in January) at 10:30pm after practice. No 10:30 practice scheduled for that day.

Tentative Agenda for the annual general membership meeting:

- Old business: Board directors' reports and Committee reports

- New business and plans for the future:
 - Membership - Pamela
 - Safety Issues - Paul
 - Community Outreach - Judy
 - Fleet - Katrine
 - Competition - Rodger
 - Budget/Funding Proposal for 2012 - Ray
 - Fundraising – Phyllis
 - Election of new board members
 - Open Discussion- other issues

III. Adjournment