

**BRCC Board Meeting Minutes**  
**November 7, 2012**  
**Berkeley Yacht Club**

**Present:** Jill, Ray, Paul, Katrine, Lora, Phyllis, Judy

**Absent:** Rodger

1. **WELCOME:**

2. **APPROVE MINUTES:** Copy of October minutes passed out to each board member. To save time, all members were asked to read over minutes and send out any edits, and approve on line.

3. **DIRECTOR REPORTS and UPDATE:**

- a. Membership – Lora: 2012 we have 94 paid members, 2 of these are new members. All members that are highlighted in yellow (see attached membership list) have not responded to my emails or are not planning to renew membership. I have not seen any of these people at practice as well. I have sent the waivers from 1/1/2012 through 9/30/2012 to the insurance company as they requested and had them delivered with proof of delivery. I also requested that we receive electronic copies of all waivers. Jill will work with Lora on spread sheet to make two sheets, current members and past members.  
Need to streamline waivers, for “guests” ie have a waiver with info at top and then several lines for guests to sign (not nec. to have all their info until they become a member). Once someone joins, they will need to fill out the more extensive waiver with all info. Lora to ask insurance co. if Ok and what info would be nec. to get from guests. Could we even get “electronic” signatures on waivers in case a new member is not given a waiver to fill out at the practice when they turn in their check.
- b. Treasurer’s – Ray: There is \$11, 010 cash in BRCC accounts. No end of the year expenses except for a few things purchased by Paul (about \$120) and payment of \$300 for the Berkeley Tennis Club room used for our fundraiser back in June. (reduces the profit from fundraiser to \$3,796).
- c. Community Outreach (Judy):
  - Working on table cloth with BRCC logo (adding FREE Dragonboat rides! on bottom)
  - Banner: Checking on teardrop shape and standard banner (8’ long by 3’wide) with BRCC and dragonmax logo and name.
  - October was breast cancer month. Judy contacted a survivor to help start an East Bay team. I will compose a draft on logistics

for next board mtg.

- San Leandro high team wants to do a social dinner with DragonMax in December. Most of the team taking a winter break from paddling but two cars of paddlers may still be coming on Wednesdays. Who is BRCC member contact for this?
- Easy Bay high school Dragonboat team (maybe a combination of several East Bay schools?). Hardik from El Cerrito High will start creating interest to start team in January. Hopefully there will be a team for the CDBA April youth race. The club at school has started and he has a teacher sponsor.

#### 4. **DISCUSSION/ACTION ITEMS**

- a. By Laws - Quorum & Duties of Officers: Over next two weeks, Phyllis will send out the changes she and Jill discussed for the By-laws for board to review before next mtg. Need to revise by-laws before elections.
- b. Succession Planning/Elections: Annual elections for board member positions will be held at the annual membership mtg in January 2013. Hopefully, we will be reducing the number of board meetings to every other month which will make it easier for prospective new board members to attend. What board positions will be up for elections?  
Board Positions: Usually, some board members are willing to stay on for another year. However, if any member would like to be a candidate for any of the positions, all positions are up for a vote. Both Katrine (Fleet Captain) and Phyllis (secretary) will be stepping down and are looking for candidates for their positions. Jill (president), Ray (treasurer), Lora (membership), Judy (community outreach) are considering staying on. Paul (V.P.) and Rodger (competition director) are willing to continue in their positions if re-elected.
- c. Ruby Renovation (Katrine): Both boats will be out and ready to work on by this Saturday Nov 10.  
Ruby: Same renovation for Ruby boat as was done on Max boat, except will skip the non-skid paint as it collects dirt and doesn't really seem to matter. Paul suggested using gray strips instead.  
Tin boat: bottom of boat will be sanded by us, and painted by boat yard, then back into water by next week.
- d. PDBA Annual Meeting: The Pacific Dragon Boat Association will have their annual meeting on Feb 2, 2013, 8-4 at the BYC (location suggested by Paul). The board feels it is important for BRCC members to show their presence at part or all of this mtg. Paul and maybe Rodger will go.  
U 23 Party sponsored by PDBA ??(Paul, please write a couple of sentences about this)

- e. Penn Yan: There have been several offers to buy the boat (from E-Bay add, and from seeing the for sale sign on it) but so far none have panned out. One deterrent is that the strut needs to be repaired. Board agreed that this repair probably needs to be done to increase our chances of selling the boat. The part will cost \$500 plus labor at boat yard = approx.. \$700 to make this repair. Warren and Gary could do the job to save us money. Board will wait until after Ruby is rennnovated to decide on making these repairs.  
Board discussed the merits of pulling it out and leaving it on a trailer, or leaving it in the birth (where is does get seen by passer-bys). There is no place to park it for free at marina so we would need to look for a place ie a parking lot at a member's place of business. Trailer is about 30'long and 7'wide. Phyllis will ask the membership if anyone has the space.
- f. Dates for December and January Meetings:  
December 4<sup>th</sup> : Next board mtg  
January: The annual BRCC membership meeting will be held on Jan 12, 2013 after the 9am practice. We would like to cancel the 10:30 practice that day to assure that more members attend the meeting.

## 5. **ITEMS FOR FUTURE MEETING**

- a. Preparation for the general membership meeting, and end of year report
- b. Membership categories.
- c. Dues structure changes
- d. By-laws revision
- e. Web-site revision
- f. Community service
- g. Ravenna Italy sponsorship

## 6. **ADJOURNMENT**