

Minutes of the BRCC Board Meeting

April 14, 2015

Meeting called to order at 7:18 p.m. by President (Mary Ann)

Present: Mary Ann, Jenny, Henry, Paul, Eric, Linda (Since this meeting there was a motion to accept Henry's resignation from his position on the board as Outreach Coordinator and install Mary McDonald in that position as new Outreach Coordinator. The motions were passed unanimously via electronic voting. Welcome, Mary! We will see you at our June meeting. And we all extend many thanks to Henry for his excellent work!)

- I. Mary Ann moved to approve minutes of the last meeting; Henry seconded the motion; motion passed
- II. Membership Report (Jenny) – Currently we have 248 members in BRCC (Dragonmax, ATT, Rough Riders, Cal); 150 of those members pay full dues. Rough Riders and all of the kids who participate in our programs are free, Cal paddlers pay \$5.00, and college students pay \$20.00** (**We were collecting \$25.00 but a review of the BRCC website showed that amount to be in error. Jenny revised her records.) In March we added the following new members: Julia, Mike and Theresa. And in April we added Jennifer and Victoria.
- III. Treasurer's Report (Eric) – a digital copy of the financial position at 4-14-15 is included as an attachment. Eric will follow up with Warren to get all receipts for the Champion hoist project before our next meeting. Upcoming projected expenses are 12 child-size paddles (Paul moved to buy these, Henry seconded, and motion passed unanimously) and maintenance costs for the boats (possibly including new bottom paint). The following list (sent as an email) from Paul Kamen addresses the maintenance issues he sees currently, and they will certainly impact our financial position as well as how we choose to delegate responsibility for each (this list is also relevant to the Fleet Captain's report):

Dragon boats:

- 1) All three 6-16s are overdue for haul-out and renewed bottom paint. The boatyard is backlogged, so this has to be scheduled far in advance.
- 2) The two white 6-16s look terrible. Varnish has been neglected and has failed badly, seats and center beam need to be refinished.
- 3) Maintain bottom brushes and build one or two additional brushes for more complete bottom cleaning before each practice.
- 4) Replace large-diameter steering oar with preferred design (and consider a carbon steering oar).
- 5) Check progress of order for 12 child-size paddles at Waterside Workshop, pick up paddles when

finished.

Small Fleet:

- 1) Large amount of water has been reported in OC-1 main hull. Needs to be checked and repaired if leaks are found.
- 2) OC-1 needs a better seat.
- 3) Equip three sit-inside kayaks with bilge pumps (and possibly paddle floats).
- 4) Small Fleet sign-out sheet is not being used. Policy needs to be clarified and enforced if necessary.
- 5) Surfski needs new seat (if we keep it).
- 6) Coordinate Small Fleet training and certification.

Docks and Lockers:

- 1) Need to address damage to concrete dock in front of large locker, coordinate repair with City. This is becoming hazardous, and we can't make too many demands on the City for repairs because live loading from BRCC members is probably what caused the damage.
- 2) Safety box rack needs to be re-glued.
- 3) Large locker needs to be moved to west edge of float to keep float in more even trim, and permanently attached to float to prevent sliding.
- 4) Keep all the locks well lubricated and functioning

- IV. Cal/BRCC Agreement (Henry, Mary Ann) – The MOU has now been signed by Helena Viets (Cal Captain) and Jill L'Esperance. Wording around how the Champion boat is stored has been changed now that we have a hoist to pull it out of the water. It no longer says, "Stored in the water." Henry verified that Cal has 6 certified steerspeople. 3 of their steerspeople are still waiting to be certified.
- V. Report to the City of Berkeley (Mary Ann, Paul) – The current report relied heavily on Jill's last report to the City. We thank her for her diligent work in this regard. There is an expectation that we will continue to benefit from a berth fee waiver because of our Community Outreach activities but at the time of this meeting the outcome was not certain. It is evident that our Community Outreach programs must be documented thoroughly. They must be tracked and expanded in order to continue to fulfill our promises to the City of Berkeley. To that end we are instituting a more systematic approach to scheduling and tracking these events. Lawrence Pang (Rough Riders coach and Dragonmax member) has created a Google calendar to help manage practice schedules and we are exploring how to expand its function to include Outreach activities.
- VI. Insurance (Mary Ann, Eric) – Paid through June, 2015.
- VII. Fleet Captain's Report (Grant) – Grant and Jane Magid have been working on a set of guidelines and procedures for the use of the Small Fleet. The task of getting this information to members is ongoing and will be addressed as part of the agenda of the June meeting. The BRCC and Dragonmax websites will have links to a FAQ page

that will be designed to make members' access to information easier. Paul will be working with Grant to make sure that the list of procedures follows the published BRCC Operating Rules. ***Refer to the list of proposed maintenance items under the Treasurer's Report heading for an overview of other fleet concerns.***

- VIII. July 4th – It is proposed that 11:00 a.m. be the start time for team tryout signups. We are no longer using the word “rides” to describe what we offer to the public. Boats will be out on the water starting at 12:00, signups end at 4:30, and boats return to the docks by 5:30. Conversations are planned with City officials to allow Dragonmax volunteers to leave the marina before fireworks begin in the event of street closures.
- IX. Process for Submission of Grants (Mary Ann) – Linda moved and Mary Ann seconded the motion that all grants for BRCC use be formally presented to the Board for review before submission. Motion passed unanimously.
- X. The Mountain Hardwear Friends and Family Store in Point Richmond allows ALL BRCC members to shop there. Stop by the reception table at the entrance and check in. Let the receptionist know that you are a member of BRCC (Dragonmax, Rough Riders, etc.) and your name will be verified and you can go on in and shop for bargains.
- XI. Columbia Sportswear Online ProDeal is another member benefit for 40% savings on selected online merchandise. Th ProDeal renewal for BRCC is in process and as soon as we are verified as renewed members the Board will let members know how to cash in on this discount.
- XII. Mary Ann moved to adjourn the meeting at 8:55, Eric seconded. Motion passed. Meeting adjourned.