

Minutes of the BRCC Board Meeting

August 15, 2016

Meeting was called to order at 4:38 p.m. in the Berkeley Yacht Club. Present: Mary Ann Rettig-Zucchi, Mary McDonald, Nancy Diao, Grant Bennett, Rodger Garfinkle, Linda Bonura

- 1) **Approval of Minutes** of 6-13 board meeting (Linda) – One minor change was noted and corrected and published to the minutes. Mary Ann moved and Grant seconded the motion to approve the minutes. Motion passed unanimously. Minutes forwarded to Paul for posting on the BRCC website.
- 2) **Membership Report** (Jenny sent her report digitally) – New members for this enrollment period are: Lee Wang, Jason Liu, Darlene Jabson, Esther Wipaki, Tristan Lam, Huabin Situ, Carter Ta, Lisa Wade. Membership Totals: 261 (Dragonmax 168, Cal 54, Rough Riders 39)
- 3) **Treasurer Report** (Nancy) –
 1. Contacted insurance broker after purchase of 10-person boat. Broker recommended against the purchase of additional property insurance since premium would exceed the purchase price, and noted that our current liability insurance would cover the additional boat.

2. Financial snapshot as of 8/14/16:

Balance as of 6/9/16:	\$13,626.16
Adds: membership:	1,865.00
donations (1):	1,805.00
Rough Riders:	6,033.00
Total:	\$23,329.16

Uses: boat purchase (2):	260.55
outreach - July 4:	104.42
compliance/tax (3):	179.32
administrative (4):	403.33
equipment (5):	751.79
membership:	242.20
Total:	1,941.61

Balance as of 8/14/16:	\$21,387.55*
Plus: savings	606.37
Total:	\$21,993.92

(* \$20.88 less than checking account balance of \$21,408.43.)

Additional notes:

1. Includes \$1,200 from Tyler Mystery Tours, which makes their YTD donation \$2,000.
2. Includes \$30.55 for FedEx charge, in addition to \$230.00 for purchase.
3. Includes: state compliance \$150.00 and Alameda county property tax \$29.32.
4. Includes annual mail box renewal fee \$260.40.
5. Includes purchase of 10 Apex paddles \$730.46.

4) **Outreach Report** (Mary) – The number of events in this category have nearly doubled this year. Our silent auction prizes are considered “donations” for the purpose of establishing value. We don’t ever charge a fee for providing dragonboat outreach events since they are part of our community service mission. But as positive an impact as these events have, we may be reaching the limit of what we can provide to the public. Our volunteers are being stretched thin trying to cover the staffing needs of each event. Mary would like to thank all of the volunteers – many showing up multiple times during the season – for their support and help.

5) **Fleet Report** (Grant) – *First, the board would like to thank Grant for spearheading the seat upgrades for the Max and Ruby boats. This will probably turn into an annual upgrade process.*

The OC-1 is falling apart. Multiple repairs have been done to nearly every part of it and it seems likely that we will need to replace it.

6) **Competition Director Report** (Rodger) – The C teams were exceptionally awesome at Lake Merritt (August 14). Really, the entire team performed SO well all day long beginning with warm-ups and continuing through the awards presentations. Now we are preparing ourselves for the SF International Dragonboat Festival to be held for the first time at Lake Merritt.

An opportunity to paddle in Foshan, China has come up. This opportunity carries with it sponsorship from the Chinese government to offset in-country expenses. Berman Ng has taken steps to recruit and organize a mixed team of paddlers who want to take advantage of this cross-cultural experience.

There is a renewed focus on creating a competitive Senior B presence at practice.

7) **President’s Report** (Mary Ann) –

a) 10-person boat – We made a successful bid to purchase a 10-person boat and it is now docked alongside its bigger relatives (the 20-person boats) as part of our fleet. Dragonmax member Nancy Aron suggested that we name the boat in honor of Linda Lee’s mother, a true philanthropist and humanitarian. A motion was made to that effect (Mary) and seconded by Mary Ann. The motion passed unanimously and we are looking at different proposals to have the name painted on the boat – the **Fay Ying**.

b) Mary has been working hard to help paddlers from the Philippine Alliance dragonboat club get to San Francisco to paddle at Lake Merritt in September. She is on top of visa requirements and host family assignments and it looks like DragonMax will be hosting the team soon! Thanks to everyone who is offering their homes, transportation, etc. for this great exchange.

c) What is our policy regarding donations from “for-profit” groups? This question has come up because we don’t want to jeopardize BRCC’s non-profit status by exceeding any limits on for-profit donations as specified by the IRS. (Some of our Outreach Events are for professional, for-profit groups that market these events as team-building to various organizations in the Bay Area. They receive a fee for this service and they have, historically, made donations to BRCC when the event is concluded.) *To be determined: Is there a threshold for donations? What are the IRS policies regarding this as they apply to BRCC?*

Grant helped us clarify our position by posting the following after our meeting:

BRCC is a tax exempt organization under Internal Revenue Code section 501c3. Our exemption status has been confirmed by an exemption letter from the Internal Revenue Service and is on file. All donations to BRCC and its member clubs are deductible by the donor and tax letters should be written so stating. Donations received by BRCC are exempt from income tax. Reference: Internal Revenue Service Publication 4221 Compliance Guide for Tax Exempt 501c3 Organizations.

DISCUSSION ITEMS:

- **Corporate Teams** – Our Operating Rules state that corporate team members pay a discounted membership fee of \$20 that covers their practices for races. Rodger advocates for offering a FREE 2-month membership instead. Grant made a motion that “Novice team members training for single-event races will be granted two months free membership in BRCC in order to practice for their event. Each novice team must request and receive prior Board approval to be eligible for this free membership.” Mary Ann seconded the motion and it was passed unanimously.
- There was discussion around the need for a new locker that will accommodate kayak paddles.
- **Breast Cancer Survivor Team Outreach Event** – Judy Lee is hosting an October 1st Intro to Paddling event for survivors and their family members from 11:00 until 1:00. She is doing this in partnership with the American Cancer Society of Oakland/San Francisco.

Mary Ann made a motion for adjournment at 5:45. Rodger seconded. Motion passed unanimously.

Next Board Meeting will be on September 29, 2016. It is currently scheduled for 4:15 p.m. ALL BRCC members are invited to attend ALL board meetings.

