

Minutes of the BRCC Board Meeting

September 29, 2016

Meeting called to order at the Berkeley Yacht Club. Officers Present: Mary Ann, Nancy, Rodger, Grant, Paul, Jenny. Also present were Lawrence Pang, Debbie and Julia from Rough Riders and Huy Do (coach), Ray Zhu (captain), and Joanne Lin (board member) from Cal. Mary Ann extended a warm welcome to the representatives from the Rough Riders and Cal.

Approval of Minutes – A motion to approve the minutes of the August 15 meeting was made, seconded and passed unanimously after the following amendments were made: In the section regarding BRCC accepting gifts, wording was changed to include “As a 501c3 non-profit there is no limitation on the amount of donations we can accept.” Article 6 section 4 of the BRCC bylaws also stipulates: “The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest of devise (sic) for the nonprofit purposes of this corporation.”

Membership Report (Jenny) - Jenny reported that since August, BRCC added 6 new members. The current membership includes 168 DM, 40 RR (not updated), and 54 Cal (not updated). Lawrence and Huy agreed to provide an annual update as requested by Jenny. Estimated membership dues for remainder of 2016 is about \$3,000.

Outreach Report (Mary) - Mary provided the following in writing prior to the meeting. "Number of events this year through 10/8: 25. This includes outings for 12 community groups, 4 professional groups, 6 silent auction winners and 3 corporate team building events. In total our members have volunteered about 230 hours. Last year we did 13 events."

Competition Director Report (Rodger) - Rodger reported that San Diego won the bid to hold the regionals in 2017, but date needs to be finalized. To Lawrence's request on re: role of the competition director, Rodger explained it's primarily responsible **for** competition and practices scheduling.

Fleet Manager Report (Grant) - Grant needs more folks to help with boat brushing and gunnels. He will pick up the donated kayak as well as organize the "name painting" for the 10-man.

Safety Report - Paul reiterated safety requirements, and replied to Huy that outside steering certification goes through Paul. Mary Ann reminded folks re: sign out procedures for kayaks and OC's.

Treasurer Report (Nancy)- Nancy stated that BRCC's current balance of \$21k includes a significant portion from the RR. Her complete report:

Financial snapshot as of 9/27/16:

Balance as of 8/14/16:	\$ 21,387.55
Adds: membership:	1,300

donation (1):	800
Total:	\$ 23,487.55
Uses: races fee subsidy:	2,000.00
equipment repairs:	1,064.81
Total:	\$ 3,064.81
Balance as of 9/27/16:	\$ 20,422.74 *
Plus: savings.	606.39
Total:	\$ 21,029.13

(* \$20.88 less than checking account balance of \$20,443.62.)
Notes: (1) From Gaming America.

President's Report (Mary Ann) - Mary Ann proposed that the timing for the January membership meeting needs to be moved from MLK weekend, and gave a "heads-up" re: the annual election of officers and reiterated that, **for the sake of Board effectiveness**, she would like to **avoid massive turnover in any given year**. Rodger and Paul will stay on. Grant would like a replacement. Post meeting Mary Ann, Nancy and Jenny will serve another year.

Discussion and Action Items

Input from Rough Riders and Cal on priorities:

Cal - appreciated and emphasized kayaks and OC's for cross training and time trials. Stressed the need to maintain and add to the small fleet.

RR - appreciated support of BRCC and DM. Members input from the Long Beach survey said that "warm up w/ Phyllis was clearly the highlight". Made the following recommendations:

- a). Get 2017 waiver process ahead of schedule, beginning in November (agreed).
- b). Maintain an official inventory of paddles and pfd's to safeguard BRCC's investment.
- c). Increase capacity for storage and dock space to improve equipment maintenance.

Decisions: all passed unanimously

- Semi annual inventory of paddles and pfd's to be completed on April 1 (in advance of the commencement of the race season) and Nov. 1 (end of the race season), responsibility of the Fleet Director.
- BRCC equipment - paddles, pfd's, small fleet, is for members' use at the Berkeley Marina. Exceptions, e.g., CDBA's use of the 10-man for display at races, are subject to board approval.
- Purchase of the OC 2 **for \$500**, sourced by Huy Do, subject to a satisfactory inspection by Huy, to be stored at o'kalani until such date when BRCC has the storage capacity.
- Purchase of a speaker/amplifier of Phyllis' choice for warm-up and exercises.
- Formation of a design committee to explore options to improve and increase dock space and storage, to include: Grant (chair), Paul, Rodger, Ray, and Warren. Proposal, including cost and longevity estimates, pros and cons, will be presented to the board at its December meeting.

Certain decisions regarding BRCC were made via email consensus after the 9/29/16 meeting.

-Lawrence Pang recommended the nomination and addition of Emma Regev to the BRCC board as a representative of the Rough Riders. The motion was made, seconded and unanimously passed. Welcome, Emma!

-New OC-2 and kayak paddles have been purchased.

-A motion was made and seconded to have Paul Kamen request additional berthing from the City of Berkeley to create a permanent home for the Fay Ying, our 10-person dragonboat.