

**BRCC Board Meeting 12/21/20**  
**Online (via Google Meet)**

**The meeting was started at 7:40 pm**

Members present:

Grant Bennett - President  
Gina Kwai - Membership  
Gary Young - Small Fleet Captain  
Regine Boysen-Yee - Competition Director  
Gary Tang - Treasurer  
Kathy Baylor - Secretary  
Sandy Oliver - Outreach Director  
Mike Graham - Fleet Captain

Members Absent:

Paul Kamen - Vice President  
Tim Jeung / Adriel Maravilla - Publicity and Recruitment Director

**Meetup subscription:** At the request of the BRCC Board, Linda Lee has (or will) cancel the Meetup subscription.

**Rainy season boat management:** Dragonboat covers cost approximately \$1200 for the large boats, and \$600 for the 10-person boat. Board members expressed concern that the covers may be unwieldy and/or present long-term dry season storage issues. Currently, BRCC members voluntarily pump/bail the boats after significant rainfall events, but this task has fallen on a few members and the bailing/pumping effort should be shared by more members. BRCC currently has an efficient electric pump for dewatering the boats, and there was general agreement that we should purchase an additional pump so that two boats can be dewatered simultaneously (and have a backup if the first pump fails). Other dewatering options include our current hand-bailing system with buckets & plastic jugs or a low-tech self-priming single hose siphon system or even a short length of old garden hose clamped to the gunwale (caution: no one should EVER mouth-suction to start a siphon). An all-of-the-above strategy may be the best use of human and equipment resources.

**Annual membership fee financial support:** Board members discussed the very generous offer by several members to monetarily support the annual membership fee (\$100/year) of other members who are struggling financially. After some discussion, it was generally agreed that a new financial support system is unnecessary, as BRCC has a history of providing financial support on an as-needed basis. Linda Lee is the point person for financial hardship requests.

**Guest waivers:** Board members discussed the duration of liability waivers for guest members. The guest and member waivers are identical, with just a single check box ('guest' vs 'member') to differentiate paddler status, and there is no obvious time limit (other than annual) in the current waiver system for either guests or members. There was some discussion of guests signing a waiver every time they paddle, but guests are only supposed to paddle twice before joining (\$100/year) and becoming members. This topic may need further discussion/clarification, but it might be simplest to have everyone (guest or member) sign a waiver once per year, and strongly encourage guests to join after they have used any BRCC watercraft more than twice. Here is the relevant text from the BRCC Operating Rules (dated 7/28/20):

*Guest Paddlers and Team Prospects*

*Guest paddlers and team prospects may participate on a trial basis without joining the BRCC. All paddlers, including guests and team prospects, are subject to all BRCC Operating Rules and procedures. Except for special public events, no person shall participate in more than two practice sessions in any two-month period without becoming a member of BRCC.*

*Liability Waiver*

*All paddlers, guests and passengers, regardless of membership status, must complete and sign the BRCC liability waiver before participating in any BRCC water-borne activity. Paddlers, guests and passengers under 18 must in addition have the signature of their parent or guardian on the waiver form.*

**10-person boat use:** A member requested use of the 10-person dragonboat for his paddler family (five paddlers within a single family). This request was discussed and rejected by the BRCC Board; the 10- and 20-person dragonboats are to remain docked until further notice.

**BRCC Board Openings:** New BRCC Board members have been tentatively identified:

President: Sandy Oliver

Membership: Anna Bastein or Jeanny Wang

Outreach: Darlene or Thea or LindaC

Competition Director: this position will be dropped in favor of a new yet-to-be named Board position of “Coaches Representative” or “Dragonboat federation coordinator,” with Judy Lee as the first Board member.

**2021 Annual General Meeting:** a January in-person annual general meeting is not feasible, so Board members decided to schedule an online meeting (either Zoom or Google Meet) for **Sunday, January 31<sup>st</sup>, from 5 – 6:30 PM** Some coordination will be needed before 1/31/21 to ensure that the annual meeting is informative and well-organized.

**Small craft issues:** The Board discussed the purchase of an additional good-condition used OC-1 for \$1000, but it's not clear if it's still available or where it would be stored. Additional small craft discussion topics included modifications to the boat-assist system and moving various watercraft around depending on use so that the most-used watercraft are easily accessed.

**Equipment storage:** Warren Yee joined the Board meeting for discussion of a proposed new equipment storage structure which could be built on the existing docks and would allow more storage space than the combined space in several lockers/boxes currently in use. Further discussions will be needed on this topic.

**Membership/waivers:** Gina plans to launch the 2021 membership/waiver system on December 27<sup>th</sup>. With the new electronic waiver system and Paypal payment system, there should be less of a mismatch between paddlers filling out waivers but not submitting payment or vice versa.

**Meeting ended 9:10 pm**